

**MANDATORY DOCUMENTS TO PORTER COUNTY
FINANCIAL DECLARATION FORM**

1. The last three years of Individual State and Federal income tax returns together with all W-2 forms, 1099 forms, and K-1 forms.
2. The immediate preceding six paycheck stubs showing year-to-date earnings.
3. Documents showing the amount of income received from any other source in the past three years including irregular income in an amount greater than \$500 per year plus any expenses relating thereto.
4. Document from your benefits department, verifying the extra cost to cover your child(ren) of this marriage. i.e. cost difference between employee vs. employee + child(ren).
5. With regard to all real estate listed under VI (A) and (B):
 - a. The title insurance policy, if available,
 - b. The deed,
 - c. An amortization schedule from the lending institution, if available,
 - d. Documents showing the mortgage balance as of the date of the filing of the Petition for Dissolution of Marriage.
6. As to all bank accounts identified in VII of this Financial Declaration Form:
 - a. Copy of the bank statement closest to the date of the filing of the Petition for Dissolution of Marriage.
 - b. Copies of the bank statements for the five months immediately preceding the filing of the Petition for Dissolution of Marriage.
7. As to all Non-retirement Securities identified in VIII of this Financial Declaration Form:
 - a. Copy of the statement closest to the date of the filing of the Petition for Dissolution of Marriage, and
 - b. Copies of the statements for the five months immediately preceding the filing of the Petition for Dissolution of Marriage.
8. As to all Life Insurance policies identified in IX of this Financial Declaration Form attach statements verifying the cash value as of the date of the filing of the Petition for Dissolution of Marriage.
9. As to all Retirement Accounts identified in X of this Financial Declaration Form attach statements showing the value of the accounts as of the date of filing of the Petition for Dissolution of Marriage and for the preceding five months, if such statements are available, except for pension accounts and other defined benefit plans, in which event attach a statement from the employer describing the benefits.
10. As to all marital bills, debts, and obligations identified in XII of the Financial Declaration Form, attach a statement showing the amount of each bill, debt, and obligation as of the date of the filing of the divorce and for the immediately preceding five months.
11. As to all automobiles, motorcycles, in your name or your spouse's name, go online to the following website: kbb.com (Kelley Blue Book), and print out the trade in value.